

 **WCSD Volunteer Practices**

Thank you for your interest in volunteering in our schools. We have strong partnerships with our community and very much appreciate the support we receive from our families and community. Maintaining safe campuses is a district priority. If you wish to volunteer in our district, please follow the steps below to gain the appropriate volunteer clearance.

The WCSD Volunteer System includes three (3) levels of volunteer clearance. Choose the level or levels of clearance you will need based on your anticipated involvement. You may choose to select one, two or all three levels of clearance. Below is a table that highlights some of the different types of activities that you will be able to participate in depending on the level or levels of clearance that you select. It also indicates the forms and clearance needed for each level.

**Level 1: This is the basic level for our volunteers. Please make sure you are aware of the volunteer practices and attend the volunteer training at your school. This will allow you to chaperone local school day field trips and volunteer in your child(ren)’s classroom.**

* **Volunteer Training**

**Level 2: In addition to the Level 1 activities, volunteers will also be eligible to drive on local field trips.**

* **Volunteer Training**
* **Driver’s License & Declaration of Insurance**

**Level 3: This is a full clearance for all volunteer activities including overnight trips.**

* **Volunteer Training**
* **Driver’s License & Declaration of Insurance**
* **Fingerprint Clearance**

|  | **Level 1:** **Volunteer Training** | **Level 2:** **All of the above + Driver's License & Declaration of Insurance**  | **Level 3****Full Clearance** |
| --- | --- | --- | --- |
| **Chaperone local, school-day field Trips** | x |  |  |
| **Volunteer in my child’s classroom** | X |  |  |
| **Transport students to extracurricular**  | x | x |  |
| **Chaperone overnight trips** | x | x | x |
| **Drive and chaperone overnight trip** | x | x | x |

[School Volunteers and FERPA](https://studentprivacy.ed.gov/training/school-volunteers-and-ferpa)